



511 EAST DRIVE
SEWICKLEY, PA 15143

Application for Employment

Instructions: Complete all necessary information. You may be asked to provide additional information on another form. This application will be kept on file. It is to your advantage to periodically check to keep it current and active. Be sure to sign and date the application. **PLEASE PRINT.**

Name _____ Home Phone _____ Cell Phone _____

Address _____

City/State/Zip _____

Email Address _____ Position applied for _____

All employees are required to work weekends and holidays if scheduled, (Easter, Memorial Day, July 4th, Labor Day, Christmas Eve, and New Years Eve).

Kitchen and Dining room staff work split shifts.

Would you accept full-time work? Yes No Would you accept part-time work? Yes No

On what date would you be available for work? _____

Have you ever been employed here before? No Yes Dates _____

Do you have a legal right to be employed in the U.S.? Yes No (If yes, proof is required)

Must be at least 16 years old to apply. If 16 - 18 do you have a work permit? Yes No

*What days are you available to work? _____

*What hours are you available to work? _____

**** In order for this application to be considered, this information must be provided!***

Educational Background

High School:

Name and location _____

Course of Study _____ Did you graduate? Yes No Degree/Diploma _____ Date _____

College:

Name and location _____

Course of study _____ Did you graduate? Yes No Degree/Diploma _____ Date _____

Vocational Training - other:

Name and location _____

Course of study _____ Did you graduate? Yes No Degree/Diploma _____ Date _____

Previous Employers and Addresses

List the most recent employer first. Place an by the employer [s] you do not want us to contact.

1. Company Name _____ Phone () _____

Contact Name _____

Address _____ Employed From _____ To _____

Position _____ Reason for leaving _____ Last Wage _____

2. Company Name _____ Phone () _____

Contact Name _____

Address _____ Employed From _____ To _____

Position _____ Reason for leaving _____ Last Wage _____

3. Company Name _____ Phone () _____

Contact Name _____

Address _____ Employed From _____ To _____

Position _____ Reason for leaving _____ Last Wage _____

4. Company Name _____ Phone () _____

Contact Name _____

Address _____ Employed From _____ To _____

Position _____ Reason for leaving _____ Last Wage _____

"I certify that the facts contained in this application and/or resume are true and complete to the best of my knowledge and understand that, if employed, falsified statements on the application and/or resume no matter when discovered, shall be grounds for dismissal.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and condition of my employment may be changed , with or without cause and with or without notice, at any time by the company.

I authorize investigation of all statements contained herein and the references and employers listed on my application and/or resume to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the Edgeworth Club from all liability for any damage that may result from provision or utilization of such information.

I also understand and agree that no representative of the Edgeworth Club has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by authorized Edgeworth Club representative."

Signed _____ Date _____

Witnessed by _____ Date _____